

## Notice of a Meeting

### Adult Services Scrutiny Committee Tuesday, 7 December 2010 at 10.35 am County Hall

#### Membership

Chairman - Councillor Don Seale  
Deputy Chairman - Councillor Mrs Anda Fitzgerald-O'Connor

*Councillors:*

Jenny Hannaby	Sarah Hutchinson	Larry Sanders
Dr Peter Skolar	Alan Thompson	David Wilmshurst
Anthony Gearing	Tim Hallchurch MBE	

**Notes:** *A pre-meeting will be held for all members of this Committee at 10.05 am in meeting room 2.*  
*A working lunch will be provided for all members of the Committee.*  
***Date of next meeting:*** *8 March 2011 (budget meeting for all scrutiny committees on 20 December).*

#### What does this Committee review or scrutinise?

- Adult social services; health issues;

#### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### For more information about this Committee please contact:

Chairman	-	Councillor Don Seale E.Mail: don.seale@oxfordshire.gov.uk
Committee Officer	-	<i>Kath Coldwell, Tel: (01865) 815902</i> E-Mail: kath.coldwell@oxfordshire.gov.uk



Peter G. Clark  
County Solicitor

November 2010

## **About the County Council**

The Oxfordshire County Council is made up of 74 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 630,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## **About Scrutiny**

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## **What does this Committee do?**

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

## AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note**
3. **Minutes** (Pages 1 - 10)

To approve the minutes of the meeting held on 26 October 2010 (**AS3**) and to note for information any matters arising on them.

4. **Speaking to or petitioning the Committee**
5. **Tracking Scrutiny Items**

**10:50**

- **Strategic Commissioning Framework for Day Opportunities for Older People**

On 16 November the Cabinet approved the implementation of the strategic commissioning framework to move to day opportunities for older people and carers within Oxfordshire.

## INFORMATION SHARE

**10:54**

- **Progress Report on NHS White Paper 'Equity and Excellence' – Liberating the NHS**

To receive a verbal update from Councillor Dr Peter Skolar.

## BUSINESS PLANNING

6. **Forward Plan**

**11:04**

The Committee is asked to note any items from the current Forward Plan which covers the time period December 2010 to March 2011.

## SCRUTINY MATTERS

**To consider matters where the Committee can provide a challenge**

to the work of the Authority and its Partners

**7. Transforming Adult Social Care: Progress Update and Q&A (Pages 11 - 14)**

**11:05**

*Contact: Alan Sinclair, Programme Director – Transforming Adult Social Care (01865) 323665*

It has been agreed that a report on transforming Adult Social Care will be brought to every meeting of this Committee (**AS7**) and will include detail on self directed support.

The Cabinet Member for Adult Services and Mr Sinclair will attend to answer any questions the Committee may wish to ask.

The Self Directed Support Task Group is also invited to give its progress update to the Committee as part of this item.

[Task Group comprises Councillors J. Hannaby, S. Hutchinson, L. Sanders and L. Stratford].

***The Committee is invited to track progress, conduct a question and answer session and receive the update from the Self Directed Support Task Group.***

**8. Update from the Oxfordshire LINK (Pages 15 - 18)**

**11:20**

An update from the Oxfordshire LINK is attached at **AS8**.

***The Committee is invited to receive the update from the Oxfordshire LINK.***

**9. Update on Progress in relation to the National Dementia Strategy**

**11:30**

*Contact Officers: Varsha Raja, Assistant Head of Adult Services, (01865) 323618; Suzanne Jones – Senior Service Development Manager, Older People, NHS Oxfordshire, (01865) 334613.*

In April this Committee received a progress update in relation to the national dementia strategy and agreed to review further progress in six month's time. It is now time to review progress.

A report is attached at **AS9(a)**, together with a minute from the Committee's April question and answer session (**AS9(b)**).

Ms Varsha Raja (Assistant Head of Adult Services) will attend to present the paper and to answer the Committee's questions, together with Mr Paul Purnell (Head of Adult

Social Care) and the Cabinet Member for Adult Services.

Mr Duncan Saunders (Service Development Manager - Older People's Mental Health – NHS Oxfordshire) will also attend for this item.

***The Committee is invited to receive the update and to conduct a question and answer session.***

### **Working Lunch 12.30 – 12.45**

- (a) Implementing the National Dementia Strategy in Oxfordshire - Briefing on Progress to Date as at 28 October 2010\_ (Pages 19 - 28)**
- (b) Dementia Q&A Minute from the Committee's April meeting\_ (Pages 29 - 34)**

## **10. Director's Update**

**12:45**

The Director for Social & Community Services will give an oral update on key issues, to include an update on service and resource planning.

## **11. 14.30 approx Close of meeting**

## Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

### **The duty to declare ...**

You must always declare any "personal interest" in a matter under consideration, ie where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

### **Whose interests are included ...**

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

### **When and what to declare ...**

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

### **Taking part if you have an interest ...**

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

### **"Prejudicial" interests ...**

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

### **What to do if your interest is prejudicial ...**

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

### **Exceptions ...**

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

### **Seeking Advice ...**

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.